

TRANSLATION

INFORMATION NOTE PURSUANT TO ARTICLE 13 OF LEGISLATIVE DECREE NO. 196/03 (Code on the protection of personal details)

Legislative Decree 196/03 "Code on the protection of personal data" regulates the protection of persons and other bodies with regard to the handling of personal data.

According to these rules and regulations the said handling:

1. must be grounded on principles of propriety, lawfulness and transparency and those of confidentiality and rights of the person (partner/member, beneficiary/user, worker, etc.) or the body whose data is in reference;
2. provides for the collection, registration, processing and use of data only for given purposes, explicit and legitimate (mainly, if not exclusively, the purposes indicated in the Articles of Association).

Among the requirements to be observed there is that of:

- informing the person or body whose data is in reference regarding the use to which the said data is put;
- asking for consent to the carrying out the aforementioned operations.

In accordance with Article 13 of the said Legislative Decree, we inform you, therefore that:

1. The data provided by you will be handled for the management of institutional, organizational and commercial activity of the Associazione per il Commercio Italo-Keniana (Italy-Kenya Trade Association).
2. The handling will be carried out manually, using hard copies or computer support with or without the aid of electronic or in any case automated instruments with the use of security measures aimed at guaranteeing the confidentiality of personal data and avoiding undue access by unauthorized persons, in respect of the modalities provided by Article 11 of Legislative Decree 196/03 (mode of collection, use, updating, pertinence and storage).
3. Personal data will be handled by persons authorized for the fulfilment of these duties, constantly identified, suitably instructed and made aware of the bonds imposed by the rules and regulation.
4. The said data may be communicated to:
 - public service authorities for the execution of institutional, organizational and commercial functions within the limits established by the Law and the rules and regulations;
 - organizations and /or bodies and/or companies which in relation to the institutional goals have regular contact with the Association for purposes of management of the activity, resources and information on the initiatives and services proposed for the better realization of the statutory goals of the Associazione per il Commercio Italo-Keniana.
5. Identification data may be distributed through public notices, videos, photographic presentations, websites, media, all always within the context of institutional, organizational and commercial activities.
6. The possibility of using images through the above channels is also provided, only if relevant to the Association's as indicated in Point 5.
7. The provision of data is necessary for purposes of finalization of the application for membership and failure to indicate them impedes the formalization of the application and its evaluation for purposes of the same admission.
8. The Data Controller is Dr Rita Ricciardi, the Acting President of the Associazione per il Commercio Italo-Keniana, whose address for official purposes is Via Santa Maria Alemanna, 25, Messina.
9. The Data Supervisor is Mr Piero Cami, Advocate, whose address is in Messina, Via Santa Maria Alemanna, 25.
10. The rights indicated in Article 7 of Legislative Decree 196/03, which for ease of reference we quote in full, are granted to the interested parties.

The Member

The President

Legislative Decree 196/2003

Article 7 – Right of access to personal details and other rights

1. The interested party is entitled to obtain confirmation of the existence or inexistence of personal data that concerns him, even though not yet registered, and their communication in and intelligible form.
2. The interested party is entitled to obtain the indication of:
 - a) the origin of the personal data;
 - b) the aims and modalities of handling;
 - c) the logic applied in case of handling carried out with the aid of electronic instruments;
 - d) the identification details of the Data Controller, Data Supervisors and Appointed Representatives as per Article 5, Paragraph 2;
 - e) the persons or categories of persons to whom personal data may be communicated or that may gain knowledge of the same in their capacity as designated area representatives, supervisors or appointees;
3. The interested party is entitled to obtain:
 - a) the update, rectification or, when he/she has an interest, the addition of data;
 - b) the deletion, transformation in anonymous form or the blockage of data handled in violation of the Law, including data for which storage is not necessary in relation to the aims for which the data was collected or subsequently handled;
 - c) certification that the operations indicated in Letters a) and b) have been brought to the knowledge, even with regard to their content, of those to whom the data has been communicated or distributed, except for cases in which this requirement is impossible or involves the use of manifestly disproportionate means with respect to the protected right.
4. The interested party is entitled to oppose, fully or partly:
 - a) the handling, for legitimate reasons, of personal data regarding him, even though relevant to the aim of its collection;
 - b) the handling of personal data regarding him for purposes of the dispatch of advertising or direct sales material or for the carrying out of market research or commercial communication.

Read and signed by the Member
